Activities and Accomplishments  
of the UMass Amherst Libraries in 2004

Prepared for Faculty Senate Research Library Council  
by Jay Schafer  
February 2005

Organization and Planning

- Completed Library re-organization and strengthened Senior Management Group’s role in governance
- Completed UMass Amherst Libraries’ *Three Year Strategic Action Plan*
- Completed UMass Amherst Libraries’ *Community, Diversity, and Social Justice (CDSJ) Action Plan*
- Completed *LIBQual Survey*
- Completed SMG Student Raises Task Force
- Completed SMG Student Training Task Force
- Completed SMG Library Signage Task Force
- Completed SMG Copyright Task Force
- Completed SMG Task Force on Personal Security

Policies

- Created policy for fee-based delivery of owned materials to campus users
- Created “Children at Work” policy for library staff
- Revamped circulation loan periods
- Completed library discard policy
- Reconsidered policy on staff work schedules

Integrated Library System and Technology

- Completed final upgrade to current Innovative Interfaces Millennium integrated library system
- Selected new Integrated Library System (Ex Libris – Aleph)
- Implemented new electronic work flow for monographic acquisitions using YBP GOBI 2 software
- Implemented Ex Libris SFX content linking software
- Initiated implementation of Ex Libris MetaLib metasearch software
- Implemented RefWorks citation management software
- Initiated a “Books on Demand” interlibrary loan/acquisitions pilot project
- Implemented “UMass Get Function” pilot project
- Revised method of capturing collection statistics for ARL

Consortia

- Participated in Massachusetts Virtual Catalog and Boston Library Consortium Virtual Catalog
- Participated in Boston Library Consortium 24/7 Reference Service evaluation
- Participated in Boston Library Consortium Resource Sharing Task Force

Collections

- Completed pre-1850’s imprint project to move early works either to Special Collections or the Five College Depository
- Reconsidered process for treating oversized books in Du Bois stacks
- Reconsidered policy of retaining two years of bound periodicals on Main Floor
- “Read” a total of 16 miles of shelving in Du Bois and ISEL; shifted collections
- Weeded Reference Collection and moved lesser used titles to stacks
- Moved over 30,000 volumes to Five College Depository

Facilities
- Began construction on Deck Replacement Project
- Initiated work on proposed Learning Commons and redesign of main floor staff areas
- Completed planning for 2nd Floor Maps Collection and Quiet Study Area
- Moved circulation function from Lobby to Circulation office to conserve staffing
- Completed planning for Entry Lobby renovations and coffee bar
- Reduced cost of printing at library public PCs from twenty cents to five cents per page
- Installed public fax machine
- Installed public color printer and color copier on Main Floor
- Replaced (updated) public PCs on Main Floor

Development
- Created Director of Library Development and Communication position and initiated work on the UMass Amherst Capital Campaign
- Organized “2nd Annual Dinner with Friends” and other Friends of the Library events

User Services
- Completed Subject Research Guides and Hot Topic Guides:
  - Art and Architecture  
  - Astronomy  
  - Chemical Engineering  
  - Chemistry  
  - Communication  
  - Genealogy  
  - Polymer Science  
  - Public Policy and Administration  
  - Patents and Trademarks  
  - Sciences, Engineering, and Mathematics
  - Artificial Satellite Missions  
  - Election 2004  
  - Hypoxia  
  - Nanotechnology  
  - SARS  
  - USA Patriot Act

- Completed Five Colleges Finding Aid Project

Staffing
- Filled three major department head positions: Integrated Science & Engineering Library; Special Collections and University Archives; and Acquisitions